



Guidelines for acceptable documents for a DBS check

Three pieces of [original and valid](#) ID documents (must include 1 with photo and 1 with current address). Please choose:

- EITHER** - 2 from **Red column** and 1 from **Green column**
OR - 1 from **Red column** and 2 from **Green column**

Please contact our HR team if you are unable to provide 3 pieces from the list below. ☎ 01727 734424 ✉ hr@scholarseducationtrust.co.uk

RED		GREEN	
Passport		Marriage certificate	UK & Channel Islands only
Photo driving licence (UK, Channel Islnd, Isle o/Man, EU)		Photo or Paper driving licence	
Birth certificate (UK & Channel Islands)	Issued at time of birth	<u>Certified copy of Birth certificate</u>	Issued after time of birth
Adoption certificate (UK & Channel Islands)		EU National ID Card Work permit / visa (UK)	
Biometric residence permit (UK)		Council Tax statement	Issued in last 12 months
		Mortgage statement	Issued in last 12 months
		P45/P60 or financial statement (e.g. pension)	Issued in last 12 months
		Financial statement (pension)	Issued in last 12 months
		Bank / credit card statement (can be printed & certified at bank branch)	Issued in last 3 months
		Utility bill (<u>Not</u> mobile phone) (originals only, no print-outs)	Issued in last 3 months
		Government correspondence (e.g. HMRC) giving entitlement	Issued in last 3 months