

**Supplementary Information Form for Reception Intake 2018**

Please complete this form in addition to Hertfordshire County Council’s Primary Application Form which is available at [www.hertsdirect.org/admissions](http://www.hertsdirect.org/admissions) or in hard copy in the “Applying for a School Place” booklet (call the HCC Customer Service Centre on 0300 123 4043).

Parents/carers should complete this form if they wish their child’s application to be considered under the school’s “Pupil premium” criteria.

To be eligible for Pupil Premium (Free School Meals) you must be receiving one of the following:

- Income Support
- Income based Job Seeker’s Allowance
- Employment & Support Allowance (must be Income Related and not Contribution Based)
- Child Tax Credit with no Working Tax Credit and where household income is less than £16,190.

**Applicants who are eligible for pupil premium should complete the relevant sections below**

Child’s Forename	Child’s Surname	Child’s Date of Birth
<b>Name of parent, guardian or carer (who is in receipt of qualifying benefit)</b>		
<b>Address of parent, guardian or carer</b>		
<b>Post Code</b>		
<b>National insurance number (mandatory field) (of parent who is receiving qualifying benefit)</b>		
_____		
<b>Date of birth _____ (of parent who is receiving qualifying benefit)</b>		
<b>Telephone number(s) Land line number</b>	<b>Mobile</b>	
<b>Email address</b>	<b>Work /other email (optional)</b>	

**Please return this form to:**

Mrs Kathryn Jackson  
Office Manager  
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Vaughan Rd  
Harpenden  
Herts  
AL5 1HG

Email : [kathryn@harpendenacademy.org](mailto:kathryn@harpendenacademy.org)